

## Statute

### § 1 Name, registered office, business year

1.  
The association bears the name  
**"Informationsdienst Wissenschaft – idw – "**.  
It is to be entered in the register of associations; following the entry, the name shall be  
**"Informationsdienst Wissenschaft e.V. – idw – "**.
2.  
The registered office of the association is Bayreuth / Germany.
3.  
The business year of the association covers the period from 1 January to 31 December of each year.

### §2 Purpose of the association

1.  
The purpose of the association is to promote science, research and teaching. This purpose is fulfilled in particular by the fact that the association promotes the presence of science and research in public and in the media. This is achieved in particular through the following activities:  
The association operates and develops service offers on the Internet and makes them public. Its members promote and use these service offers as instruments of their press, public relations and information policies and thus contribute to public distribution of the contents and results of science, research and teaching.

2.  
The association exclusively and immediately pursues non-profit purposes within the meaning of the section "Tax-privileged Purposes" of the German General Tax Code. The statutory purpose is fulfilled in particular through the activities referred to in subparagraph 1.
3.  
The association operates for the benefit of others; it does not primarily pursue economic purposes of its own.
4.  
Funds of the association may only be spent on statutory purposes. The members of the association do not receive any benefits from funds of the association. If a member leaves the association, this shall not give rise to any financial claims against the association. No person is allowed to benefit from expenditure unrelated to the purpose of the association or from a disproportionately high remuneration.

## §3 Acquisition of membership

1.  
As members, legal entities as well as other scientific institutions can be accepted, from whom / which active contributions to the purpose of the association can be expected. The membership of institutions shall require that they
  - a) are engaged in scientific research, academic teaching, research promotion, science policy or the transfer of research and technology and
  - b) pursue independent press, public relations and information policies in relation to these areas of activity.
2.  
Natural persons can be admitted as supporting members or honorary members without voting rights.

3.  
The decision on whether a person or entity shall be admitted to the association is to be taken by the executive committee.
4.  
Membership is to be applied for in electronic form from idw e.V. It shall begin upon acceptance of the application; a declaration of accession countersigned by the idw shall be regarded as admission. The General Conditions of Use of the association shall be attached to the declaration of acceptance. These conditions specify on which conditions and to what extent the idw may be used for the member's press, public relations and information policies.
5.  
Following its admission to the association, every institution shall appoint an authorised representative as contact person for all questions relating to the membership of the institution. This representative should work in the area of press communication, public relations, marketing or transfer of technology.

## §4 Termination of membership

1.  
The membership shall end
  - a) by withdrawal or
  - b) by removal from the list of members or
  - c) by loss of legal capacity / death or
  - d) by exclusion from the association.
2.  
From beginning of the membership until the end of the subsequent month, the membership can be cancelled with immediate effect and without giving reasons (probation period). Subsequently, withdrawal shall be admissible only at the end of a business year subject to compliance with a two months' period of notice. The withdrawal shall require a written declaration to the executive committee.
3.  
A member can be removed from the list of members by resolution of the executive committee if it is in arrears with its payment obligations despite two reminders. The resolution on removing a member from the list of members may only be taken

following expiry of six weeks after the second written reminder was posted and the owed fees have not been paid. The member is to be notified of the removal in writing.

4.

A member can be excluded from the association by resolution of the executive committee for an important reason. An important reason is in place, for instance, if a member grossly violates the interests of the association or repeatedly infringes the user agreement with or without prior warning by the executive committee. Prior to the passing of a resolution, the member is to be provided with an opportunity - subject to setting of a reasonable deadline - to state its position. The resolution on the exclusion is to be substantiated and communicated to the member in writing. The exclusion of a member shall take effect immediately upon adoption of the resolution.

## §5 Membership fees

Members shall be under an obligation to pay membership fees. The amount of the fee and its due date shall be fixed by the executive committee.

## §6 Bodies of the association

The bodies of the association shall be

- a) the executive committee
- b) the general meeting

## §7 The executive committee

1.

The executive committee has at least three, and up to seven members.

2.

The executive committee members shall be elected by the general meeting for a three-year term of office, calculated from the day of their election onwards; the candidate having received the most votes shall be elected; re-election shall be possible. Every elected executive committee member shall remain in office until the next election. If an elected executive committee member retires - for whatever

reason - ahead of time, a successor for the resigned executive committee member's remaining term of office will be elected at the next general meeting.

3.

The executive committee shall elect a chairman or chairwoman and two deputy chairpersons by simple majority from among its members. Abstentions shall be regarded as votes, which have not been cast.

4.

The association shall be represented in court and out of court by the chairman / chairwoman and the deputy chairpersons of the executive committee in accordance with § 26 BGB (German Civil Code); every chairperson or deputy chairperson shall have power of sole representation. Internally, the deputy chairpersons shall only act as representatives in the event of the chairman's / chairwoman's unavailability. The executive committee shall be entitled to transfer powers to a management board.

5.

The executive committee shall adopt its resolutions at executive committee meetings; circulation procedures and similar procedures shall be possible. The executive committee shall pass resolutions by a simple majority. The executive committee may provide itself with internal rules of procedure for purposes of further regulations in consultation with the general meeting.

## §8 Responsibilities of the executive committee

1.

The executive committee shall be responsible for:

- a) Decision on the strategic and conceptual further development of the idw
- b) Preparation of general meetings and compilation of agendas
- c) Convocation of the general meetings
- d) Submission of resolution proposals regarding amendments of the statute to the general meeting
- e) Compilation of an annual financial statement for every expired business year as well as of an annual budget for every forthcoming business year

- f) Determination of the amount and due date of the membership fees
- g) Decision on the removal of members from the list of members in accordance with §4 subparagraph 3
- h) Decision on the exclusion of members in accordance with § 4 subparagraph 4

2.

The executive committee shall be entitled to appoint and dismiss a managing director (as a special representative within the meaning of § 30 BGB (German Civil Code)). His/her scope of responsibility and power of representation are regulated in § 9.

3.

The executive committee shall be entitled to conclude co-operation agreements for fulfilment of the tasks referred to in subparagraph 1.

## §9 The Managing Director

1.

The managing director shall manage the association's day-to-day business. He/she shall report to the executive committee and be bound by its instructions. He/she shall have the legal status of a special representative within the meaning of § 30 BGB (German Civil Code) and be the official superior/supervisor of all the association's employees, in respect of which he/she will exercise the function of employer.

2.

The managing director shall be an employee of the association. The amount of his/her monthly remuneration shall be fixed by the executive committee.

3.

The managing director shall manage the head office of the association. He/she shall support the activities of the executive committee and attend the meetings of the association's boards in an advisory capacity. He/she shall prepare and post-process the meetings of the association's boards as well the decisions of the executive committee and the general meeting.

4.  
The managing director shall arrange for the compilation of the annual financial statement, the tax return declaration and the budget. He/she shall also submit an activity report on the respective expired year and a draft report relating to activities scheduled for the forthcoming year to the executive committee.
  
5.  
The executive committee assigns the managing director to perform the following tasks:
  - a) Management of the association's head office
  - b) Decision on the admission of new members to the association and conclusion of user agreements
  - c) Public relations and marketing of the idw unless such activities are conducted by the executive committee for particular reasons
  - d) Coordination of the collaboration with potential cooperation partners
  - e) Cooperation with economic and social initiatives in the framework of the association's purpose
  - f) Operational further development of the association's areas of activity
  - g) Raising of additional funds for projects
  
6.  
In managing the head office and the day-to-day business, the manager shall be deputised by a deputy manager in the event that he/she is unavailable. Any more far-reaching stand-in arrangements for the managing director's responsibilities shall require agreement with the chairperson of the executive committee.

## §10 The general meeting

1.  
Once a year, the executive committee shall call a regular general meeting. The meeting is to be called no later than six months after expiry of the business year.
  
2.  
An extraordinary general meeting is to be called if one third of the members demand the executive committee to do so in writing under specification of the purpose and the reasons.

3. Members are to be invited in writing no later than one month before the date of the general meeting. The invitation letter must contain the agenda and be sent to the address of the member most recently communicated to the association or by e-mail to the e-mail addresses known to the association.
4. Motions regarding the agenda and proposals of candidates for the executive committee members to be elected are to be communicated to the executive committee in writing no later than two weeks prior to the date of the meeting. If the executive committee refuses to put a motion on the agenda, the applicant can demand a decision from the general meeting on whether the motion shall be put on the agenda; in case of amendments to the statute, §13 is to be complied with.
5. On the course and the resolutions of the general meeting, minutes are to be kept and signed by the chairperson of the general meeting and the keeper of the minutes.

## §11 Responsibilities of the general meeting

1. The general meeting shall be responsible for:
  - a) Election of the executive committee members
  - b) Resolutions on proposals made by the executive committee
  - c) Resolutions on proposals made by members
  - d) Approval of the annual budget
  - e) Selection of auditors for the annual financial statement
  - f) Acceptance and approval of the annual financial statement
  - g) Approval of the executive committee's actions
  - h) Resolutions on motions to amend the statute submitted by the executive committee
  - i) Resolution on the dissolution of the association



2. The general meeting may establish a board of trustees advising the executive committee and the general meeting and supporting the executive committee in fulfilling its tasks.

## §12 Procedures for the general meeting

1. The chairperson of the executive committee shall chair the general meeting. If the chairperson is unavailable, one of his / her deputies shall chair the general meeting.
2. Every member shall have one vote. The general meeting shall pass its resolutions by a simple majority of votes of the members present unless stipulated otherwise in this statute. In the event of a tied vote, a motion is to be regarded as turned down.
3. As regards the dissolution of the association, the general meeting shall only have a quorum if 2/3 of the members with voting power are present. If the general meeting does not have a quorum, the executive committee shall be under an obligation to call a second general meeting with the same motion for dissolution within one month; this meeting will have a quorum without respect of the number of members appearing. This fact is to be pointed out in the renewed invitation.

## §13 Amendments to the statute

1. Resolution proposals regarding amendments to the statute may only be introduced to the general meeting by the executive committee. The general meeting shall pass resolutions with a 2/3 majority of votes cast, with abstentions being counted as votes not cast. If this majority is not reached, §12 subparagraph 3 sentences 2 and 3 shall be applicable accordingly. This also applies to modifications regarding the purpose of the association.

2.  
All motions of the executive committee to amend the statute are to be communicated to members at the latest together with the agenda.
3.  
Every resolution proposal for amendment of the statute shall be submitted to the competent registration court and the competent tax and revenue office for purposes of preliminary examination before being introduced to the general meeting.

## §14 Dissolution of the association

1.  
A resolution on dissolving the association can only be passed by a 3/4 majority of the votes cast, with abstentions being counted as votes not cast.
2.  
If the association is dissolved, legal capacity is withdrawn or the non-profit purpose ceases to be pursued, the assets of the association shall go in equal shares to the University of Bayreuth, the Ruhr-University Bochum and the Clausthal University of Technology in their capacity as public corporations, which are to use them immediately and exclusively for the promotion of science and research.

The statute is established on 24. March 2017.